

**CFIA SCIENTIFIC AND ANALYTICAL GROUP  
ANNUAL GENERAL MEETING  
GIUSEPPINA PALACE – 156 Cleopatra Drive, Ottawa, ON  
Wednesday November 2, 2011  
12 PM – 1:30 PM with Lunch: provided**

**Present:**

**Executive**

President & Prairie Rep: Eric Jackson  
Vice-President & Quebec Rep: André Thibodeau  
Secretary: Joyce Garofalo  
Treasurer & Atlantic Rep: Umadatt Singh  
BC Rep: Alan Messner  
ON Rep: Zeljko Ruzicic  
NCR Rep: Sarwar Alvi  
Member-at-Large: Terry Petrow

**Members**

John Gillmore  
Washington Gwayumba  
Michael Langlet  
Mireille Marcotte  
Ray Perron  
Elizabeth Powles  
Doug Sasaki  
Angela Sheridan  
Blair Sheridan  
Annie Savoie

**PIPSC**

Evan Heidinger, Mobilizer  
Cathy Loudon, Administrative Assistant

**Absent:** Members-at-Large: Isabelle Versosa/April Ingraham

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**1. Roll Call:** 12 pm – Eric opened the meeting by welcoming everyone, and all the executive members introduced themselves and their current positions.

**2. Approval and Adoption of Agenda:** Moved by Annie Savoie, and Seconded by Doug Sasaki to approve and adopt the Agenda. **CARRIED**

**3. Approval and Adoption of Previous Minutes:** Moved by Alan Messner, and Seconded by Andre Thibodeau to approve and adopt the previous minutes from the last AGM, held in the Toronto area in 2010. **CARRIED**

Annie Savoie had questions about number 8 (New Business), but there was ambiguous information, such as definition of FLP and references to a newsletter.

**ACTION ITEM:** S&A Executives to obtain clarification of the above questions.

**4. Business Arising from Minutes:** None

**5. Report of the President (Topics discussed):**

a) **Retirement/Resignation of particular members within the last year** – with thanks to former members, like André Thibodeau and Fred Jamieson.

b) **Recruitment of Rands and areas to fill (NCR and Quebec) and stewards coast-to-coast**

c) **Survey results – 40% response.** Annie Savoie asked if she can see the survey results. Umadatt gave verbal summary. Update to be administered next week on PIPSC Website

**ACTION ITEM:** Survey results to be posted on website

A member stated that more communication would be appreciated regarding Severance Pay.

**ACTION ITEM:** Severance Pay information to be posted on website

d) **Bargaining:** Eric informed members that the Union and CFIA had exchanged proposals and asked for clarification. More updates in Feb and March 2012, when we meet again.

**ACTION ITEM:** Bargaining updates to be posted on the PIPSC website

**6. Annual Financial Report:** Umadatt presented a budget synopsis and gave our fiscal status at the end of October, 2011.

**7. Report of the Elections Committee,** presented by André Thibodeau

**Group Executive Structure:** As of November 2011

President: Eric Jackson (no change)

Vice-President: **Vacant** (replacing André Thibodeau)

Secretary: Joyce Garofalo (replacing Eric Jackson)

Treasurer: Umadatt Singh (no change)

**Six Regional Representatives:**

British Columbia: Alan Messner

Prairie /NWT Region: Eric Jackson

Ontario: Zeljko Ruzicic

NCR: Washington Gwayumba ( acclaimed, effective immediately)

Quebec: **Vacant**

Atlantic: Umadatt Singh

Members-at-Large: Isabelle Versosa/April Ingraham (rotated between), and Terry Petrow

**Motion to carry the above reports (Annual Financial Report, Report of the Elections Committee, and President's Report):** Moved by Annie Savoie, Seconded by Doug Sasaki. None opposed. **CARRIED**

**8. Presenter:** Evan Heidinger

Severance Pay issue and the process of bargaining with the Employer. How to communicate and represent members. Need for more stewards, particularly in the NCR (who can provide updates and information to working members), signing up Rands in order to increase participation in the Institute, support for bargaining, etc.

Alan Messner – Consultation.

Recourse policy (Nancy Kummer will work with this), Inspection Modernization program (Brian Hamilton will work on this, with Cameron Prince running it). Career Development, Harassment Policy, and Ethical Risk (Alan Messner will work on this). Conference calls every 6-8 weeks.

**9. Resolutions:** None

**10. New Business:**

Thanks to Sarwar Alvi for the venue location, thanks to execs for attending the meeting.

**Promotional Items:** Members present at this meeting were welcome to pick up a notebook, pen, pin, and/or lanyard at the front table.

**11. Adjournment:** Meeting was adjourned at 1:23 PM. Moved by Eric Jackson, seconded by Sarwar Alvi. **CARRIED**