

<b>MEETING</b>	➤PRAIRIE/NORTHWEST TERRITORIES REGIONAL EXECUTIVE (“PRE”) MEETING		
<b>HELD AT</b>	➤ PIPSC Office Winnipeg	<b>START TIME</b> ➤ 9:10 AM	<b>END TIME</b> ➤4:45 PM
		<b>DATE</b> ➤ April 6-2013	
<b>PERSONS PRESENT</b>			
Bonnie Pratt, Regional Director Joanne Bouchard, Regional Vice-Chair and Small Branch Representative Gary Farnsworth, Secretary-Treasurer Brian Bell, Calgary Branch Representative Barrie Wickware, Edmonton Branch Representative Christine Freeman, Winnipeg and Southern Manitoba Branch Representative Nancy McCune, Small Branch Representative Bonny Manz, Regina Branch Representative Joe Ahrens, PIPSC Regional Representative			
Regrets - Carl Lynn, Saskatoon Branch Representative			
<b>CALL TO ORDER</b>			
Bonnie called the meeting to order at 9:10 AM			
<b>1. APPROVAL OF April 6, 2013 AGENDA</b>			
Motion to adopt amended agenda.	Brian / Barrie	carried	
<b>2. MINUTES of PREVIOUS MEETING</b>			
2.1	Minutes of the February 2, 2013 executive meeting approved.	Brian / Nancy	carried
2.2	Business arising from minutes		
	i) 2013 Regional Executive Meeting Schedule – PRE meeting # 3 will be held on June 8, 2013 at the Delta in Edmonton.		
	ii) Bylaw Changes for 2013 – All of suggested amendments were reviewed and posted in the virtual binder when the Regional Council notice was posted. There have been no additional amendments received.		
	iii) WFA Update – No new information and from now on this will be a standing item instead of under business arising from the minutes. Consensus from the executive was that we do need better information from the institute.		
	iv) Regional & Branch Banners – the topic was tabled until later in the meeting to allow for consideration of the design and layout. Later, a decision was reached and Gary will obtain sample artwork and distribute to the executive for their approval.		
	v) 2013 National Committee Chairs and Members – Shirley Friesen will chair the resurrected Professional Recognition and Qualifications Committee and Glen Groskopf will represent our region. Barry Young will chair the newly created Elections Appeal Committee and Pam Kubicz will represent our region.		
<b>3. BOARD REPORT</b>			
Bonnie went over in details the decisions the Board of Directors made in their February and March meetings. Those details can also be found in President Corbett’s February report. (link below) <a href="http://www.pipsc.ca/portal/page/portal/website/aboutinstitute/governance/ec/pdfs/president-0213.en.pdf">http://www.pipsc.ca/portal/page/portal/website/aboutinstitute/governance/ec/pdfs/president-0213.en.pdf</a>			
<b>4. PRAIRIE/NWT REGIONAL FINANCIAL REPORT</b>			
Gary went over the region’s 2012 financial statements. Everything is in order and we will receive our full			

allocation on April 25<sup>th</sup>. The financial statements and records will be audited next week.

Motion was made to give the auditor a padfolio. Brian / Barrie carried

Motion was made to pay expenditures. Bonny / Joanne carried

#### **5. ROUND TABLE**

Most branches submitted written reports ahead of the meeting. Verbal recaps were presented.

#### **6. UPCOMING EVENTS**

- 1) **Basic Steward Training** - Delta Edmonton Centre Suite, June 6-8, 2013. We have 20 registrations for the course so it will proceed.
- 2) **2013 Prairie/NWT Regional Council** - (River Cree Marriot, Edmonton, April 26-27, 2013) - A great deal of attention was spent on fine tuning the agendas for Friday afternoon and Saturday. The Saturday agenda was revised to ensure current business will be dealt with completely. That agenda will be forwarded to Prashila so the web site can be updated. The training portions of the Friday afternoon will be reduced to allow for the new campaign approved by the Board of Directors can be presented. Time will also be allowed for Q&A with President Corbett and Bonnie about recent decisions of the Board of Directors.

Motion was made to provide 2 bottles of wine on each table and one drink ticket per delegate.

Brian / Chris carried

- 3) **2013 Prairie/NWT Labour School** - Gimli, May 23-25, 2013. The training committee met the previous afternoon to review applications. There were 57 stewards who applied but only 50 seats were available. Using the term of reference, a waiting list was created. Notices to all applicants will go out early next week.
- 4) **Steward Council - Crown Plaza, Edmonton, Sept 27 & 28, 2013** - Nancy said that the agenda has been laid out. Once guest speakers have been confirmed the formal agenda will be prepared. Scouting for the rally will take place during regional council.
- 5) **Basic Steward Training** - (Fall 2013) - Still in planning stage. Location and dates will depend on whether the spring session has exhausted all potential attendees or not.
- 6) **2014 Prairie/NWT Regional Council** - Calgary 2014 - Financial analysis was prepared by Prashila and submitted to finance for approval. Gary will follow up with finance to ensure approval is obtained and the contract can be signed before we lose the booking.

#### **7. COMMITTEE UPDATES**

There have been few committee meetings since the last regional executive meetings. Finance and MSC have had meetings and most of those meetings involved review of last year's work and organizing for this year's activity.

#### **8. OTHER BUSINESS**

- 1) **Inactive Small Branches.** There are a couple of small branches in our region who the Institute consider inactive. Executive decision was to work with those branches to see how we can assist them in their efforts instead of asking for them to be dissolved. There will discussions with representatives from those branches, if in attendance, at regional council.

<p>2) <b>Regional Training Committee</b> – Terms of Reference &amp; Training Screening Criteria Both documents had been reviewed and revised by the regional training committee in their meeting the previous afternoon. Bonny will present the revised documents to the next regional executive meeting for approval and posting on the website.</p> <p>3) <b>Moratorium on Promo Items</b> – No one on the executive liked this decision. Bonnie will draft a memo to the board so the matter will be discussed at their next meeting. Gary will also take the issue to the next finance committee meeting.</p> <p>4) <b>Costs for guests at PIPSC events</b> – Bonnie will take to the next board meeting whether or not constituent bodies can pay for member’s guest’s meals if the bodies have the funds. Concern was that this might circumvent the intentions of the board’s decision in this regard.</p>	
<p><b>9. NEXT MEETING</b></p>	
<p>June 8, 2013, in Edmonton at the Delta Centre downtown.</p>	
<p><b>10. ADJOURNMENT</b></p>	
<p>The meeting was adjourned at 4:45</p>	<p>Barrie</p>