

MEETING	➤PRAIRIE/NORTHWEST TERRITORIES REGIONAL EXECUTIVE (“PRE”) MEETING		
HELD AT	➤ Delta Edmonton Centre	START TIME ➤ 9:00 AM	END TIME ➤3:15 PM DATE ➤ June 8-2013
PERSONS PRESENT			
Bonnie Pratt, Regional Director Joanne Bouchard, Regional Vice-Chair and Small Branch Representative Gary Farnsworth, Secretary-Treasurer Valentina Demitrova, Calgary Branch Representative Barrie Wickware, Edmonton Branch Representative Christine Freeman, Winnipeg and Southern Manitoba Branch Representative Nancy McCune, Small Branch Representative Bonny Manz, Regina Branch Representative Robert Scott, Saskatoon Branch Representative			
CALL TO ORDER			
Bonnie called the meeting to order at 9:03 AM			
1. APPROVAL OF June 8, 2013 AGENDA			
Motion to adopt amended agenda. Barrie / Bonny carried			
2. MINUTES of PREVIOUS MEETING			
2.1 Minutes of the April 6, 2013 executive meeting approved. Chris / Joanne carried			
2.2 Business arising from minutes			
i) Inactive Small Branches - Means to help struggling small branches were discussed.			
ii) Regional Training Terms of Reference & Training Screening Criteria - Terms of Reference were signed off and the Training Screening Criteria document was discussed and revisions suggested. Bonny Manz will edit the document and distribute to the executive before the next meeting.			
iii) Costs for Guests at Regional Events - There has not been time for this item on a board of Directors agenda yet. One feeling out there is that if constituent bodies cover this cost it undermines the spirit of the initiative regarding cost containment.			
iv) 2013 Regional Council Debriefing - Council went well and business proceeded very nicely. For all future events we should start regional events with a reading of the institute harassment policy and no scents policy. We should also clearly state up front who has the authority to deal with facility management, PIPSC staff or regional executive members present. If member have any concerns or issues they should not be dealing with facility management directly.			
v) 2013 Labour School Debriefing - Both programs were received very well and our EROs were excellent trainers. The facility did struggle a little bit regarding meals but they were extremely efficient at checking in a large group very quickly. Issues regarding holding a regional event outside of one of our major cities were discussed and we will take those into account in future planning.			
3. BOARD REPORT			
Bonnie talked about attending the Atlantic regional council and mentioned that after attending a couple of the other regions events that she thinks we can hold our heads high with the councils we stage. Her full report can be found on the PIPSC website at http://www.pipsc.ca/portal/page/portal/website/regions/prairie/pdfs/directorreport-0613.en.pdf			

President Corbett's May report can be found at
<http://www.pipsc.ca/portal/page/portal/website/aboutinstitute/governance/ec/pdfs/may2013.en.pdf>

4. PRAIRIE/NWT REGIONAL FINANCIAL REPORT

Gary went over the region's 2013 budget and said that everything looked to be in line. The budget for Steward Council is for rally supplies and he asked for approval to acquire vests, ponchos, and noise makers. He also brought forward a request received from a regional member to cover travel costs to deal with group morale and loss of stewards. It was decided to ask the member for more information.

Motion was made to pay Edmonton Branch for PRC hospitality expenses. Rob / Bonny carried

Motion to pay for Steward Council rally items. Chris / Nancy carried

Motion to accept Treasurers report Gary / Rob carried

5. ROUND TABLE

Some branches submitted written reports ahead of the meeting. Verbal recaps were presented.

6. UPCOMING EVENTS

- 1) **Basic Steward Training** - Delta Edmonton Centre Suite, June 6-8, 2013. Was just wrapping up. The executive had a chance to meet our new stewards the previous evening thanks to an event organized by Nancy McCune.
- 2) **Steward Council - Crowne Plaza (Chateau Lacombe), Edmonton, Sept 27 & 28, 2013** - The guest speakers and agenda are being firmed up. Notice will go out shortly. A rally will be held on Friday afternoon. In preparation a rally committee of Sharon Losinski, Gary, Pam, and Nancy was struck. Sharon is looking after local permits needed.
- 3) **Basic Steward Training** - (Fall 2013) - Still in planning stage. Location and dates will depend on whether the spring session has exhausted all potential attendees or not.
- 4) **2014 Prairie/NWT Regional Council** - Calgary 2014 - Requested location was approved. Gary reminded Valentina that a business case has to be brought to the regional executive this fall for requested funding for any hospitality at the council.

7. COMMITTEE UPDATES

There have been no recent meeting of MSC, HR or the elections committee. The finance committee's most recent meeting went over the proposed 2014 budget. The Board of directors has approved the budget and will be recommending a dues increase at the upcoming AGM. The By-Laws and Policy Committee is very busy reviewing a number of constituent body constitutions and institute policies. The Science Advisory Committee is working hard to raise the profile of scientists and how to counteract the muzzling of scientists. Both Robert Trudeau (BLPC) and Gino DiLabio (SAC) provided the regional executive with detailed written reports prior to the meeting.

8. WFA UPDATE

There was no new data available from any recent announcements.	
9. OTHER BUSINESS	
<p>1) AGM Delegates & Observers – Executive members were asked to have all branch delegate, observer, and alternate lists to Gary and Bonnie by June 30 to qualify for the early bird draw. It was decided that Nancy McCune and Gary Farnsworth would be the regionally funded observers, with no salary compensation, to the AGM. As a national group president Joanne already has a seat and since she didn't have any other members of her branch executive to put forward as a delegate from her branch she asked that since her entire branch is comprised of nurses, she would like that seat to go to a nurse from another branch. Many worthwhile candidates were brought forward and a decision was made to grant the seat to Beverly McIntyre from the Regina branch.</p> <p>2) Steward Award Committee – Nancy McCune will chair the steward award committee and the members of the committee assisting her will be Barrie Wickware, Robert Scott, and Charlotte Strandlund.</p> <p>3) Meeting the Challenge campaign – The Better Together campaign and logo has been started to be rolled out. We will see this ramp up over the forthcoming months. Stewards have been emailed about the campaign and encouraged to sign up as a campaigner.</p> <p>4) Selection of Regional Vice-Chair – Two candidates were nominated and after a secret ballot vote, Joanne Bouchard will serve as Regional Vice-Chair for the next year.</p>	
10. NEXT MEETING	
<p>October 26, 2013, in Edmonton at the Delta Centre downtown. (at the meeting, October 19th was the original date chosen but subsequent information was brought to light and an email decision was made to hold the meeting on October 26th instead.)</p>	
11. ADJOURNMENT	
The meeting was adjourned at 3:15	Barrie