

MEETING >PRAIRIE/NORTHWEST TERRITORIES REGIONAL EXECUTIVE ("PRE") MEETING

HELD AT > Winnipeg PIPSC Office **START TIME**> 9:15 AM **END TIME**> 4:40 PM **DATE**>December 10-2011

PERSONS PRESENT

Bonnie Pratt, Regional Director
 Joanne Bouchard, Regional Vice-President and Small Branch Representative
 Gary Farnsworth, Secretary-Treasurer
 Mike Buchmann, Calgary Branch Representative
 Barrie Wickware, Edmonton Branch Representative
 Pam Kubicz, Winnipeg and Southern Manitoba Branch Representative
 Nancy McCune, Small Branch Representative
 Cam Teichroeb, Regina Branch Representative
 Joe Ahrens, PIPSC Winnipeg Staff

REGRETS - Carl Lynn,(Saskatoon)

CALL TO ORDER

Bonnie called the meeting to order at 9:15 AM

1. APPROVAL OF October 22, 2011 AGENDA

An amendment to the agenda. Mike/Cam carried

2. MINUTES of PREVIOUS MEETING

2.1 Minutes of the October 22, 2011 executive meeting approved. Barrie/Nancy carried

2.2 Business arising from minutes

- i) AGM debriefing - Discussion took place about impressions from the AGM. General consensus was
 - a) the chair was very effective and in control
 - b) the visibility event was excellent
 - c) delegates made decisions and did not throw issues back to the board
 - d) meal control was very good
 - e) when votes were counted, total votes cast were less than 350. Possible motion for next year is to count abstentions as well as yes and no votes.

3. PRAIRIE/NWT REGIONAL FINANCIAL REPORT

Gary distributed report outlining current bank balance, outstanding payables & receivables and future budgeted expenditures. A preliminary budget for 2012 was also discussed.

Motion made to reimburse lunch expenses. Nancy/Cam carried
 Motion made to reimburse Christmas Dinner expenses. Mike/ Nancy carried
 Motion was made to purchase GCs for Edmonton office staff. Barrie/Pam carried
 Motion was made to issue executive hospitality allowances. Joanne/Cam carried
 Motion was made to accept the financial report. Gary/Mike carried

4. ROUND TABLE

Verbal reports about branch activities were provided by the executive members. Some branches provided written reports and they will be attached to these minutes.

5. BOARD REPORT

Bonnie went over a number of initiatives and concerns from Board of Directors meeting, most of which can be found in the many reports our director posts to the PIPSC websites.

<p>6. STEWARD TRAINING</p>	
<p>1) Policies</p> <p>i) Hospitality/Entertainment at Training Events – it was agreed that efforts will always be made to provide social/networking sessions</p> <p>ii) Selection Criteria Motion to implement the criteria policy developed by the training committee. Pam/Nancy carried</p> <p>iii) Cancellations and No-Shows – policy to be developed by training committee.</p> <p>2) Strategic Training Plan</p> <p>i) Executive Training – different regions have executive training sessions ranging from 1 to 2 ½ days in length. Training committee will explore the options to see how suitable and relevant for our region.</p> <p>ii) New Training Event – Training committee to explore available funds for another regional training event. One possibility would be to alternate executive training and OHS training each year.</p>	
<p>7. UPCOMING EVENTS</p>	
<p>1) Basic Steward Training – (Delta Edmonton Centre Suites, March 8-10, 2012) – Arrangements are set and the notice to be posted on website in the near future. Training may be reduced to 2 ½ days with pre-reading assignments to be more efficient.</p> <p>2) 2012 Prairie/NWT Regional Council – (Saskatoon Sheraton Cavalier, May 4-5, 2012) – educational component is being mapped out, preliminary agenda was reviewed, decisions was made to continue to provide hard copies of council documents in addition to the virtual binder, and a decision was made to impose a deadline of April 2, 2012 for submissions of any AGM resolutions.</p> <p>3) 2012 Prairie/NWT Labour School – (Delta Winnipeg, May 24-26, 2012) – those stewards on last year’s waiting list will still have to apply for Labour School but they will be given priority.</p> <p>4) 2012 Prairie/NWT Stewards Council – (Winnipeg Fairmont Hotel, September 21-22, 2012) - committee, consisting of Joanne, Nancy, Mike, and Gary, will start detailed planning in January.</p> <p>5) Basic Steward Training – (Fall 2012) – currently researching dates & venues.</p>	
<p>8. OTHER BUSINESS</p>	
<p>1) 2012 National Committee Members – Volunteers for regional representatives on national committees were reviewed. The executive voted on primary and secondary choices for Bonnie to take to the next Board of Director’s meeting. Discussion also covered whether or not some of the renewal process could be dealt with behind the portal on the PIPSC website.</p> <p>2) Stewardship Renewal Notification Process – discussion took place about disruption of stewardship and the renewal process. When stewardship is disrupted due to acting assignments, PIPSC should be notified directly so the true duration is known.</p> <p>3) Logo Revision – there have been issues with the difficulty in imprinting our three colour logo on promotional materials. Gary will research a 2 colour version.</p> <p>Motion to spend up to one thousand dollars and graphic art work and a promotional item approved by the executive. Joanne/ Mike carried</p>	

<p>4) Regional Office Staffing – Joe has been working on staffing both offices up to deal with recent and impending staff departures.</p>	
<p>9. COMMITTEE UPDATES</p>	
<p>1) Decision was made to request meeting updates from regional committee members after each national meeting. 2) Regional training committee for 2012 will be Mike Buchmann, Gary Farnsworth, and Brent Maine. Additional member will be added once regional representative on Members Services committee is named.</p>	
<p>10. NEXT MEETING</p>	
<p>January 21, 2012: Winnipeg (Training committee meeting the afternoon of January 19th.)</p>	
<p>11. ADJOURNMENT</p>	
<p>Motion to adjourn Pam / Barrie</p>	